

# *Purchasing Update*

Division of Purchasing  
Volume 5, Issue 18

Boise, Idaho  
October 26, 2007

You can't build a reputation on what you are going to do.  
~ Henry Ford



## **REMINDER** **GOVERNOR'S BUSINESS OPPORTUNITY CONFERENCE**

The 19<sup>th</sup> Annual Governor's Business Opportunity Conference presented by the Idaho Department of Commerce will be held **October 31, 2007** at the Boise Centre on The Grove in downtown Boise, Idaho.

If you are not familiar with this event, it is a reverse trade show where state and federal agencies and large corporations set up booths and the business community comes to see us. Approximately 200 small businesses attend the conference each year. It has become a great opportunity for small, woman owned, and disadvantaged businesses to meet one-on-one with buyers. There is no fee for buyers. The Idaho Department of Commerce provides booth space, company sign cards, skirted tables and chairs, all at no cost. If your agency, city, county, school district, or other public entity would like to participate in this event or need more information, contact Sundi Neely at the Idaho Department of Commerce, (208) 334-2470 or email: [sundi.neely@commerce.idaho.gov](mailto:sundi.neely@commerce.idaho.gov)

The Governor's Business Opportunity Conference is Idaho's largest and most successful business development event. In the past, the conference has enabled Idaho businesses to supply over \$10 million in goods and services to government agencies and to large corporations. With your support, they expect even greater opportunities for both buyers and sellers this year.

We strongly encourage you and your representatives to take advantage of this wonderful opportunity. Please join us in participating and let the businesses know what your Agency Services are all about.

To register, go to <https://labor.idaho.gov/applications/idahoevents/register.aspx?e=52>

## **TRAINING WORKSHOP'S**

The Division of Purchasing will be offering the next series of purchasing classes; "Writing Effective Specifications". The first of these classes will be held in Boise on November 15, 2007. There is still time to register.

Visit our website for additional information and training dates. Other classes being offered are; Developing a Request for Proposal, (RFP).

The "Writing Effective Specifications" class will present an overview of the following topics designed primarily for employees charged with purchasing for their agency, regardless of their job title

- Types of Specifications and Where to find them.
- Use language and the proper terminology that is clear, concise and results in enforceable contracts
- Help to identify traps in standard provisions and how you can deal with them
- Become familiar with some of the techniques effective negotiators use to get to favorable contracts
- Identify provisions you must include and some which you should never include
- Suggested boilerplate and ways to protect your contract from outside issues that might effect it
- This class will include some practical hands-on exercises which will help to reinforce the learning points.

There is no cost to attend these seminars. Please register for these workshops online at:

<http://www.adm.idaho.gov/purchasing/training.htm> or call our office at (208) 327-7465 if you need additional information.

## **NEW CERTIFICATION**

Congratulations to our IT Purchasing Officer, Gregory Lindstrom on obtaining his CPPO certification. Please join us in recognizing him for the hard work and dedication to the profession.



**Gregory Lindstrom, CPPB, CPPO  
IT Purchasing Officer  
Division of Purchasing**

## **PROMOTIONS/NEW FACES**

**Tammy Tenny**, has joined the Purchasing Services group at the University of Idaho as the Administrative Assistant and brings several years of purchasing experience from the private sector.

**CORRECTION TO LAST MONTHS NEWSLETTER.**

**Karin Walser** is the new Administrative Assistant for the Idaho Department of Transportation.

## **SICOMM NEWS/UPDATES**

Questions, or to report problems, you can reach Bonnie at 208-332-1606 or [Bonnie.Sletten@adm.idaho.gov](mailto:Bonnie.Sletten@adm.idaho.gov)  
Also, please contact Bonnie if you would like to sign up for her next SICOMM Training Class.

## **STATEWIDE CONTRACT NEWS/UPDATES**

Two contracts have been added to our Wireless Communication Services and Equipment pursuant to Western States Contracting Alliance (WSCA).

PADD 1038 – WORLD COMMUNICATION CENTER (WCC) - Satellite Telephones and Services  
PADD 1039 – T-MOBILE USA – Cellular Telephones

For copies of these contracts visit our website: [www.adm.idaho.gov/purchasing](http://www.adm.idaho.gov/purchasing)

If you would like to participate or have input to offer as Statewide Contracts are re-bid, please e mail the Respective Purchasing Officer.



---

## **FACTS ABOUT OCTOBER**

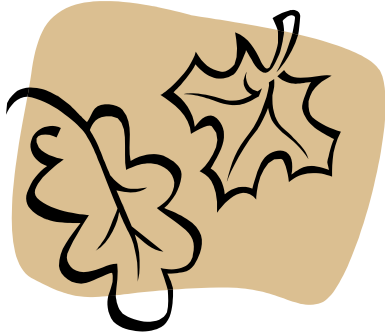
October is the tenth month of the year. October was the 8th month in the early Roman calendar. October has had 31 days since the time of the Roman emperor Augustus.

The [first frost](#) usually happens in October in the North Temperate Zone. Leaves change to their brilliant colors, and begin to fall, making the ground a beautiful haven of color. The farmers have to finish harvesting of the crops, but winter isn't here yet. The cold won't stay. In fact, we will still have warm days ahead.

Most Birds have left for the South by the first frost, but the Sparrows love the weather. They are seed eaters, and eat many weed seeds that would otherwise damage the next field crops.

Farmers bring in the last of the fall crops and either store or ship them to other parts of the world. In some parts, apples and grapes are still on the trees and vines. Many apples are harvested at the end of October.

- The Opal and the Tourmaline are the birthstones for October.
- The Calendula is the flower for the month of October.



## **IMPORTANT OCTOBER EVENTS**

Columbus Day, is celebrated in many schools and various organizations. It comes on the second Monday in October. Columbus Day honors Christopher Columbus' arrival in America on Oct. 12, 1492

Halloween, is celebrated on the last night of October, with children dressing up in masks and costumes, going door to door, asking for a treat.

Free, rural delivery of Mail began in the United States, October 1, 1896

First Artificial Satellite, was launched by the Soviet Union, October 4, 1957

First presidential telecast address, was made from the White House, October 5, 1947 by President Harry S. Truman

Chicago Fire, began and burned for about 30 hours, October 8, 1871

Battle of Hastings, William the Conqueror won, which assured the conquest of England, October 14, 1066

Clayton Antitrust Act, became law, October 15, 1914

The United States Flag, was formally raised over Alaska, October 18, 1867

Thomas Edison, began first successful demonstration of his Electric Light, October 19, 1879

First Transcontinental Telegram, was sent, October 24, 1861

Statue of Liberty, was dedicated, October 28, 1886

Blackest Day in Stock Market, history was October 29, 1929

**Purchasing Update** is a newsletter for the **Department of Administration, Division of Purchasing** designed to provide purchasing information to state and public agency purchasing personnel. Anyone wishing to contribute information and ideas for future articles; has questions regarding state purchasing issues; the **Division of Purchasing** mission or activities, please contact Pearl Smith at (208)-332-1612 or [pearl.smith@adm.idaho.gov](mailto:pearl.smith@adm.idaho.gov)